

PRIVACY NOTICE FOR ALL DATA PROCESSING ACTIVITIES

RESEARCH PARTICIPANTS (MEDICAL – HRA APPROVED PROJECTS)

Data Collection and Privacy Notice

Aston University (“the University”) processes personal data as a “Data Controller” as defined in the Data Protection Act 2018 (“the DPA”) and the GDPR as retained in UK law by the Data Protection, Privacy and Electronic Communications (Amendments etc) (EU Exit) Regulations 2019 (“the UK GDPR”). This notice relates to information about you which will be collected by the University and processed as described below. This notice may be updated at any time. The most up to date version of this privacy notice is published on the University’s website.

What we collect

The personal data which we process includes personal details about you such as your name, address and date of birth and your contact details. We collect payment information if we have agreed to reimburse your expenses.

We will collect information about your health, which may be provided by you or may be discovered during the course of your participation in the research project. This is classed as which is classed as Special Category Data under the DPA. We may also process information about your disability status, sexual orientation, gender reassignment, ethnicity or religion, if you have provided these.

Your rights

Under the DPA and the UK GDPR you have certain rights over how your data is processed, including the right to know what information is processed about you and how it is processed.

You have the right of access to your personal information. You also have additional rights i.e. the right to rectify inaccurate information; restrict processing; and object to processing. These rights are limited in certain circumstances.

Automated decision-making

The University will not use your personal data to make automated decisions about you. “Automated decisions” are defined as decisions made without human intervention.

Data transfers to other countries

Your personal data may be transferred to countries outside the European Union for the purposes described above. Your personal data will only be transferred to countries whose data protection laws have been assessed as adequate by the European Commission, or where adequate safeguards are in place to protect your personal data.

Participation in a Medical Research Project

We will process your personal data in order to register you as a participant and to manage your participation in the project. This will include processing of Special Category Data, which includes details about your health. If we have agreed to make any payments to you or to reimburse your expenses, we will also collect your payment information.

We will use the information that we discover as a result of your participation in the project for statistical and research purposes.

Legal basis for processing your information

The University's Charter (<https://www2.aston.ac.uk/EasySiteWeb/Charter-20151151.pdf>) confirms that the University's objects include the advancement of learning and knowledge by means of teaching and research, and we will therefore process your personal data for this purpose on the grounds that it is necessary for the performance of a task carried out in the public interest. Your Special Category Data will be processed on the grounds that the processing is necessary for statistical or research purposes.

Health and care research should serve the public interest, which means that we have to demonstrate that our research serves the interests of society as a whole. We do this by following the UK Policy Framework for Health and Social Care Research (<https://www.hra.nhs.uk/planning-and-improving-research/policies-standards-legislation/uk-policy-framework-health-social-care-research/>).

This privacy notice must be read in conjunction with the Participant Information Sheet for the project.

Security

Your safety and security is very important to the University. If you attend the University's premises, we may therefore process your personal data, including images captured by CCTV, to ensure the safety and security of you and your possessions, and to secure the University's campus. In certain circumstances we may also use body-worn video cameras. The use of CCTV on our premises is governed by Aston University's CCTV Code of Practice which can be found at <https://www2.aston.ac.uk/about/security/cctv>.

This processing is necessary on the grounds of our legitimate interest.

Compliance with NHS Test and Trace

If you attend Aston's campus, we are required to process your personal data to comply with the requirements of NHS Test and Trace (or any superseding or replacing framework). Your data may be shared with Public Health England (or any successor body) and other public bodies in order to fulfil these obligations.

We will process your personal data for this purpose on the grounds of our legal obligation. Special Category Data will be processed on the grounds of substantial public interest.