**ASTON UNIVERSITY**

**LEARNING AND TEACHING COMMITTEE**

**Report of a Programme Specific Approval Panel held on <<*date*>> in relation to the following programme(s) in the <<*add College/Education Team as appropriate>>*:**

**1. Brief background summary of the proposal (a paragraph summarising the rationale for and description of the programme):**

**2. Outcome and summary conclusions:**

**3. Conditions for approval (where relevant):**

**4. Recommendations (where relevant):**

**5. Features of effective practice:**

**6. Commentary on the Programme Team’s ability to demonstrate due diligence in the design process of their programme and in relation to the pragmatics of running the programme:**

**7. Commentary on the quality of the programme as represented in the submitted documentation:**

**8. Interim observations in relation to the effectiveness of the panel to make informed conclusions in relation to the above:**

**Panel decision:**

1. Approved without conditions.

2. Provisional approval subject to conditions being met prior to the start of the programme.

3. Not approved

*[Delete as applicable]*

*[Note conditions/provisos where applicable]*

*[State reasons for non-approval where applicable]*

**Update to Panel decision (applicable where 2. is selected):**

|  |  |
| --- | --- |
| **Conditions met and Chair’s Action taken on:** | *Insert date* |

**Appendix 1:**

Panel members:

**Appendix 2:**

Attendees from the Programme Team/School/Department