

Periodic Review Report – Taught Programmes

DRAFT Aston University

Internal Audit p

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| Distribution List |  |
| For action: | [named Chairs, LTC Senate Council, College LTC] |
| For information: |  |

|  |
| --- |
| *This report has been prepared by the Quality Team on behalf of the Learning and Teaching Committee**The review has been carried out in compliance with the University’s policy for Periodic Review and Revalidation AU-LTC-16-0442-A (1)* |

# Programmes within scope

|  |  |  |  |
| --- | --- | --- | --- |
| Award  | Programme title | Mode of study | Collaborative Partner (if any) |
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# Summary

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| Overall Judgement  |
| **The overall Judgement and timing of the next Periodic Review is linked to the number of review Expectations met and the identification of areas of good practice and continual improvement. *See Appendix A for the Basis of findings***

|  |
| --- |
| **[ *e.g. Meets Expectations*]** |
| **[*The next Periodic Review will take place in 6 years’ time*]** |

 |

# Findings and Recommended Actions

|  |
| --- |
| Summary of key findings |
|

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| --- |
| **Progress Status**  |
| green.pngComplete |
| yellow.pngPartially complete |
| red.pngIncomplete |

Date of original report [ ]Revised: [date]Revised: [date]

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Reference number | Agreed action  | Priority rating: High/ Medium/Low  | Timescale and responsible officer  | Action taken and further action required | Progress Status |
| 1 | e.g. Recommendation – Essential*Address External Examiner’s concern around transparency of marking*  | *High* | *Programme Director*  | *Discussed at most recent Programme Committee meeting, new policy to be drawn up and disseminated.* | yellow.png |
| 2 | Recommendation – Advisable [ ] |  |  |  | green.png |
| 3 | Recommendation - Desirable [ ] |  |  |  | green.png |
| 4 | Affirmation[ ] |  |  |  | green.png |
| 5 | Commendation[ ] |  |  |  | green.png |

 |

# Appendix A. Basis of findings

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| --- | --- |
| Judgement |  |
| Commended | the subject area meets University Expectations and has a number of examples of good practice that merit further dissemination |
| Meets Expectations |  the subject area meets the University Expectations  |
| Requires improvement to meet Expectations | the subject area is failing to meet a significant number of review Expectations, or failing to meet some Expectations by a large margin |
| Pending |  a decision will be deferred until further information has been provided or action taken |

# Appendix B. Terms of Reference

###### The review was undertaken as part of the 2017/18 schedule of Periodic Reviews approved by the University Learning and Teaching Committee the aim of which is to promote continuous improvement in the student academic experience and in student outcomes and to ensure that programmes are achieving the objectives the University has set for them.

Key Stakeholders

|  |  |  |
| --- | --- | --- |
| Name | Title/ Role | Responsibilities |
| [ ] | Executive Dean  | * Implementation of action plan
 |
| Ruth Ayres | Pro-Vice Chancellor Education | * Provide input, review and approve terms of reference.
 |
| Deborah Trayhurn | Interim Head of Academic Quality | * Provide input, review and approve terms of reference
* Draft report
 |
| [ ] | Quality Officer - Programme Approval and Collaborative Provision | * Draft report
 |
| University Learning and Teaching CommitteeSenateCouncil |  | * Receive final report.
 |

Key Contacts

The following contacts are key contacts for the duration of this Review until final sign off of all actions

| Name | Title/ Role | Email Address |
| --- | --- | --- |
|  | Periodic Review Chair |  |
|  | Periodic Review Secretary |  |
|  | Secretary to University Learning and Teaching Committee |  |
|  | College Academic Lead  |  |
|  | College Facilitator  |  |

Timetable

|  |  |
| --- | --- |
| Activity | Date |
| Periodic Review date: |  [ ] |
| Report completed: |  |
| Subject area’s response added: |  |
| University Learning and Teaching Committee: |  |
| Senate: |  |
| Council: |  |
| All actions signed off by University Learning and Teaching Committee: |  |

# Appendix C. Periodic Review Panel Membership

| Name | Title/ Role | Email Address |
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# Appendix D. Individuals interviewed

The table below summarises the University staff and the numbers of students who provided input into this review;

| Name | Title/ Role | Email Address |
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| Student Programme | Year of study |  |
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EDU/SCJ/Jan 2022