

A leader's role in making it work - checklist

1. Do I Work From Anywhere (WFA) - or am I always in the office?
2. Do my team members have what they need to be able to work effectively from anywhere?
3. Are my meetings always about 'tasks' or do I create opportunities for social interaction?
4. Do we need to re-think frequency and length of our regular meetings?
5. Are we reviewing our objectives as a team often enough?
6. Am I catering to the communication needs of different personalities on our team?
7. Does the team know that what they do matters - how it links to our purpose?
8. Am I having enough quick check-ins and chats about career development?
9. Are we celebrating enough as a team? How am I recognising individual team members?
10. Am I using a range of tools such as Teams or IM to keep conversations going outside of meetings?
11. Do I let my team know that I want them to manage their own wellbeing - but that I am here if they need support?
12. Am I unconsciously promoting an always-on culture?
13. Have I told my team how I like to be communicated with?

