**University Learning and Teaching Committee**

**Collaborative Provision Strategy Group**

**Terms of Reference**

1. The role of the Collaborative Provision Strategy Group is focussed on collaboration that leads or contributes to academic credit or a qualification, separate governance arrangements exist for research or commercial collaboration.
2. CPSG will actively contribute to the University’s strategy for collaborative provision and promote appropriate partnerships within this strategy.
3. CPSG will be responsible for approving the framework, policies and procedures under which collaborative activity operates.
4. CPSG will determine where in the University, and to what level, scrutiny of collaborative proposals and agreements will take place and where responsibility for on-going collaborative activity, its monitoring, review and overall management, should reside. CPSG will determine for each type of activity the level of involvement that CPSG will retain in ongoing risk assessment and due diligence.
5. CPSG will, with the Programme Approval Steering Committee as appropriate, take responsibility for the approval of complex proposals, especially proposals which involve new types of activity and new methods of delivery and which indicate a high level of risk and commitment of resource. The CPSG role is to assess the strategic merits of the proposal; compliance with the University Guidelines for Collaborative Activity; the assessment of risk (financial, reputational and to academic standards); the consideration of any ethical issues, and to determine the level of scrutiny required.

(The Programme Approval Steering Committee role  is to ensure compliance with the University Guidelines for Programme Approval, that the academic standards are appropriate to the award; that the student experience will support the achievement of the award; that adequate resourcing is in place and the requirements of external stakeholders met).

1. CPSG will proactively encourage and facilitate agreement across Colleges when developing new initiatives with external partners.
2. CPSG will provide a body of knowledge and expertise to facilitate the development of new initiatives and will share and disseminate good practice.
3. CPSG will develop an appropriate training plan in relation to the framework, policies and procedures under which collaborative activity operates and deliver this to University staff as necessary.
4. CPSG is a sub-group of Learning and Teaching Committee and will therefore make recommendations to LTC on any issues arising from collaborative activity.

**MEMBERSHIP:**

The membership of the Group will include a Pro-Vice-Chancellor or nominee, two representatives from each College, one each from Finance, from Library & Information Services and from the Quality Team, together with other co-opted members as appropriate. The Group will be chaired by the Pro-Vice-Chancellor or nominee.

Education Team/BC/January 2021