

ASTON UNIVERSITY
THE SENATE
UNIVERSITY LEARNING AND TEACHING COMMITTEE
PARTNERSHIPS SUB-COMMITTEE (PSC)
TERMS OF REFERENCE AND MEMBERSHIP

TERMS OF REFERENCE

1. Maintain oversight of the quality assurance of any collaborative provision at Aston that leads or contributes to academic credit or a qualification, regularly and systematically reviewing programme performance, and reporting regularly to QAESC, flagging any issues of concern that require attention.
2. Consider and approve continual monitoring and enhancement reports from collaborative partners, providing an annual overview report to QAESC and ULTC, identifying trend data and features of good practice worthy of wider dissemination.
3. Monitor and regularly review the operation and effectiveness of the University's collaborative provision procedures, making recommendations for enhancement to QAESC and ULTC as appropriate.
4. Consider all requests for collaborative partnership developments, taking responsibility for reviewing due diligence and resource implications alongside alignment to the institutions' strategic aims, market research and the business case, making appropriate recommendations regarding approval to QAESC and ULTC.
5. Advise QAESC and ULTC on the implications of any changes to external compliance requirements (e.g. QAA, OfS) for the University's collaborative provision.
6. Maintain institutional oversight for the closure of collaborative partnerships, ensuring that any required teach out complies with OfS requirements and mitigates risk to students and the University.

MEMBERSHIP

An academic member of staff/Senior member of the Quality team with relevant experience	Chair
An academic member of staff/Senior member of the Quality team with relevant experience	Vice Chair
Quality Officer – Programme Approval and Modification	
College Quality Officer	1 per College
Quality Officer – Academic Standards	
ADI	1 per College
One SU Sabbatical Officer (nominated by	

Aston Students' Union)	
Two student representatives from Collaborative partner organisations	2
Representative from International Office (nominated by the APVC International)	
Representative from Student Academic Services (nominated by Academic Services)	
For new collaborative programme proposals the above plus:	
Representative from Library Services	
Representative from Careers and Placement Team	
Representative from Finance	
Representative from TEL Team	
Representative from Admissions	
Representative from Market Research	

Meeting frequency: Quarterly