**PROGRAMME SPECIFICATION GUIDANCE NOTES**

**Page One**

**All fields** on page one are mandatory. Please note, in particular

* **Final Award and Ordinary Degrees:** the General Regulations (section 6.5.1) assume that there is an Ordinary Degree route available unless otherwise specified on the Programme Specification.
* **Interim Award(s)**

 Please show credit value of award(s).

* **Location of Study**

Please see the table below for suitable phrases to use.

|  |  |
| --- | --- |
| **A full or part time programme delivered at Aston (without sandwich placement)** | Students will be located at Aston University, Birmingham |
| **A full time programme with sandwich placement** | Students will be located at Aston University except for their period of placement. The location of placements will be dependent upon the nature of placements available which will be subject to change. |
| **A full time programme involving integrated learning/teaching off site (e.g. MPharm which involves visits hospitals for teaching in  a clinical or hospital setting)** | Students will be located at Aston University but will be required to attend designated external locations for particular elements of their programme. The precise locations will vary depending on the nature of the elements and are subject to change. |
| **Distance Learning Programme** | Delivery is through off campus distance learning and students will not normally be required to attend Aston University, Birmingham  |
| **Blended Learning Programme** | Delivery is through a combination of off campus distance learning and study at Aston University, Birmingham  |
| **Collaborative Programmes (both requiring attendance)** | Students will be located at Aston University and  [Name of Institution and country of location] and any additional location designated by that partner |

|  |  |
| --- | --- |
| **Collaborative Programmes (only the partner organisation requiring attendance)** | Delivery is through a combination of distance learning and study at X (partner organisation) |

**External Reference points**

Please insert any applicable reference points that have been used e.g. Benchmark statements, Characteristic statements, Qualifications framework, Professional and Regulatory Body (PSRB) criteria etc. Reference points should be external and accessible outside of the University and should not include ‘staff experience’ or University documents e.g. University Learning and Teaching Strategy.

**Programme Structure and Requirements: Levels, Modules and Credits**

The paragraphs pre-inserted under this heading contain standard wording for all programme specifications and must remain. Please complete the tables below this, relevant to the programme stages. These must detail the specific credits, level, module code, module type, whether it is condonable and whether there are any pre- or co-requisites. Please insert the module code(s) of any pre- or co-requisites in to the pre/co requisite column of the table. Indicate whether it is a pre- or co-requisite by inserting (P) or (C) next to the module code.

**Programme Learning Outcomes**

The paragraph pre-inserted under this heading contains standard wording for all programme specifications and must remain. Please complete the tables below this, showing Learning Outcomes.

**Assessment Types**

The paragraph pre-inserted under this heading contains standard wording for all programme specifications and must remain.

**Approved Exemptions from General Regulations**

Please insert any applicable exemptions from General Regulations that have been approved by the University’s Regulation Sub-committee. Note: all students must abide by the General Regulations. If there is a conflict between General Regulations and Programme Regulations then General Regulations take precedence unless an exemption has been approved.

**Programme Regulations**

These are the programme regulations which are specific to the programme only and all students on the programme must abide by. Normally they sit outside the minimum requirements outlined in the General Regulations. ‘Programme Regulations’ cannot be used to make a General Regulation less stringent, which would require an approved exemption. They may, however, be used to impose a more stringent requirement than a General Regulation, such as setting pass mark higher than 40% for one or more module(s) at an Undergraduate level of study, or requiring that all elements of assessment must be passed for a pass at module level. If applicable, please ensure they are inserted into the programme specification.