

SHAPING TODAY THOSE WHO WILL SHAPE TOMORROW









To request a brochure and further information please contact:

Foundation Degree Admissions Aston Business School Aston University Aston Triangle Birmingham West Midlands B4 7ET

Call us now on **0121 204 3030** or email: **fdentry@aston.ac.uk**



HE/FE Management & Administration

Foundation Degree

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KEY FACTS

A programme aimed at HE and FE staff which allows you to:

- > Continue to earn while you study
- > Enhance your career prospects
- > Learn more about HE/FE environments.

Is this the right course for me?

This course is ideal for you if you work within HE or FE and wish to:

- > Have a route towards a degree on a part time basis at a top rated university
- > Study subjects which directly relate to your job
- > Study on a course that is recommended by the Association of University Administrators (AUA).

What is the format of the course?

- > It's a 3 year part time degree programme you will attend between 1 & 2 days per month
- > Entry point September of each year
- Your studies will be supported by a range of online materials
- > Six modules per year are studied.

What qualification will I receive?

- On successful completion you will be awarded a Foundation Degree in HE/FE Management & Administration from Aston University
- You will be eligible to proceed to the final year of an Honours degree at Aston University.

Where does the course take place?

- > The course will be delivered on the Aston University campus
- > City centre location with great transport links
- Students will have access to the facilities of Aston University and Birmingham Metropolitan College.

What about fees?

For those starting in 2010/11 the fees are £950 per year. Please consult your employer with regard to the possibility of support for your course fees.



As an employer how will this course help my organisation?

- As an employer, supporting an individual on the HE/FE Foundation Degree will bring benefits to the organisation as a whole. Institutions with suitably qualified and trained staff will be best placed to respond quickly and efficiently to changes within the sector
- Your institution needs motivated staff with relevant and practical skills. Not only will this make employees more effective at work, but statistics show that employers who support their employees in training and development improve recruitment and retention rates
- Your employees will experience a range of approaches in teaching and assessment including lectures, case studies and presentations. Students will cover a range of subject areas which will enhance their practical and theoretical skills including:
 - > Accounting
 - > Marketing
 - > Economics
- > IT Skills
- > Law
- > Management/managing people
- > Operations Management.

The HE/FE Foundation Degree will help your employees:

- > Gain higher level skills in areas relevant to HE/FE institutions
- Offer, support, change, or challenge ideas that benefit their team or department through greater understanding
- > Be better qualified.

Some of the institutions that have sent their employees to the HE/FE Foundation Degree include:

- > University of Bath
- > Bradford College
- > City College Birmingham
- > University College Birmingham
- > Birmingham Metropolitan College.

"I believe my attendance on this course has benefited my employer as it has helped me to utilise the knowledge I have gained to generate ideas to the benefit of my team. I have a better realisation of university culture as I've now had the opportunity to see and experience both sides of the coin as a student and an employee. The Foundation Degree is a good scheme that benefits employers and employees. It is definitely a 'win win' situation and a good investment."

Yvonne Caesar,

Degree Administrator, Aston University

"I feel that the course will benefit my future career development in my work place, and will open up progression within my organisation. The experience I am gaining from doing this course is immense and will assist me in the job role that I do within further education."

Kerry Teague,

Student Data Manager, Birmingham Metropolitan College

