

How to sign up to a workshop

Workshops are FREE and available to all students. **Please note that you can sign up to the workshops a maximum of 2 weeks prior to each session.**

To book yourself onto a workshop contact us with your **full name, student number** and the **workshop reference number(s)**:

- LDC enquiries desk (1st Floor of the Library) 10am – 5pm weekdays
- Phone: 0121 204 3040
- Email: ldc@aston.ac.uk
- Website: www.aston.ac.uk/ldc
- For more information visit the [LDC Blackboard Module](#)

Frequently Asked Questions

Can anyone attend a workshop?

Workshops are FREE and open to anyone, whether you're new to Aston or an existing student.

What will a typical workshop consist of?

A mixture of group discussions, tutor presentations, and small-group activities.

Do I need to bring anything along to the workshop?

You'll need to bring along pens and paper, and an interest in developing your skills.

Will my lecturers know that I've attended a workshop?

No. We are an independent and confidential service.

Will there be any assessment or 'homework'?

No. The sessions are designed to encourage you to apply your new skills to your Aston assignments.

What happens if I sign up for a workshop and then change my mind?

Places for the workshops are limited. Please contact the LDC to cancel your workshop booking(s).

Is there any other support available if I cannot attend a workshop?

Yes. You can book an one-to-one tutorial with a Learning development advisor or a student writing mentor. You can also visit the LDC module on Blackboard where you can access workshop materials and other resources.



MAXIMISE YOUR POTENTIAL

AT THE LEARNING DEVELOPMENT CENTRE

Undergraduate Workshops October - December 2012

Contact Us:

The Learning Development Centre
1st Floor Aston Library
Aston University
Aston Triangle
Birmingham B4 7ET

Tel: 0121 204 3040

Email: ldc@aston.ac.uk

Website: www.aston.ac.uk/ldc

Blackboard: the LDC Module

Workshop Programme October - December 2012

Workshop 1: Introduction to Academic Writing

Monday 15th October 1.00 pm - 2.30 pm (ref. no.456)
Wednesday 17th October 10.00 am - 11.30 am (ref. no.457)

This workshop will examine what is meant by academic writing. It will look at the conventions of academic writing and what is expected from students in their assignments (essays/reports etc).

Workshop 2: Critical Reading and Note-Making

Monday 22nd October 1.00 pm - 2.30 pm (ref. no.458)
Wednesday 24th October 10.00 am - 11.30 am (ref. no.459)

The workshop will examine what it means to read critically and suggest strategies to improve and develop critical reading skills. The workshop will also focus on how to translate your critical reading into effective note-making.

Workshop 3: Developing Academic Writing

Monday 29th October 1.00 pm - 2.30 pm (ref. no.460)
Wednesday 31st October 10.00 am - 11.30 am (ref. no.461)

This workshop will focus on how to improve and develop your academic writing and the importance of drafting and editing your work before submission.

Workshop 4: Referencing and Avoiding Plagiarism

Monday 5th November 1.00 am - 2.30 pm (ref. no.462)
Wednesday 7th November 10.00 am -11.30 am (ref. no.463)

A key part of all academic study is the need to reference your sources of information and avoid plagiarism. Using a variety of materials this workshop aims to equip students with a better understanding of how to reference assignments and avoid plagiarism.

Workshop 5: Presentation Skills

Monday 26th November 1.00 pm - 2.30 pm (ref. no.464)
Wednesday 28th November 10.00 am -11.30 am (ref. no.465)

This workshop will enable you to develop effective presentations. It will explore how to improve your confidence in delivering presentations and how visual aids can be used to support your presentations.

Workshop 6: Revision and Exam Strategies

Monday 3rd December 1.00 pm - 2.30 pm (ref. no.466)
Wednesday 5th December 10.00 am -11.30 am (ref. no.467)

The workshop will look at ways to make your revision strategies more effective and productive. It will also explore ways of dealing with the actual examination.

You are also welcome to attend our *All Student Workshops* on:

- **Studying in Higher Education**
Monday 8th October 1.00 pm - 2.30 pm (ref. no.468)
Thursday 11th October 10.00 am - 11.30 am (ref. no.469)
- **Understanding Assessment and Feedback**
Monday 12th November 1.00 pm - 2.30 p.m (ref. no.476)
Thursday 15th November 10.00 am - 11.30 am (ref. no.477)
- **Group Work**
Monday 19th November 1.00 pm - 2.30 pm (ref. no.478)
Thursday 22nd November 10.00 am - 11.30 am (ref. no.479)
- **Poster Presentations**
Monday 10th December 1.00 pm - 2.30 pm (ref. no.480)
Thursday 13th December 10.00 am - 11.30 am (ref. no.481)

The following workshops are also available and delivered by the **Counselling Service** from **12.30 - 1.30pm** in the Learning Development Centre:

Time Management:

Tuesday 23rd October (ref. no.470) & Tuesday 6th November (ref. no.471)

Dealing with Procrastination:

Tuesday 30th October (ref. no.472) & Tuesday 13th November (ref. no.473)

Managing Stress:

Thursday 25th October (ref. no.474) & Thursday 15th November (ref. no.475)

For more information about the sessions, please see our Blackboard module, website or the All Student Workshop leaflet.