Aston Business School

The International Conference on Manufacturing Research

(ICMR 2012)

CONFERENCE INFORMATION

Dear Delegate

We look forward to welcoming you to Aston Business School on the 11th – 13th September 2012 for the ICMR 2012 Conference. Below is the information you will need prior to the event, so please take a few minutes to read it.

VENUE ADDRESS

Aston Business School
Aston University
Aston Triangle
Birmingham
B4 7ET

DIRECTIONS

For directions on how to reach Aston Business School, please click on the following link:
http://www1.aston.ac.uk/about/directions/

PARKING

There is limited parking available on campus .For more information and to book parking ,subject to availability, please click on the following
link http://www.conferenceaston.co.uk/content.aspx?PageID=1760
Conference Aston Parking is charged at
£4.50 per day up till 4.30pm
£1 from 4.30pm & overnight

Should the Conference Aston Car park be full there is more parking nearby at Millennium Point http://www1.aston.ac.uk/about/directions/visitorparking/

AIRPORT TRANSFERS

By Taxi

Click-a-Cab
24hr operation that has been trading over 30 years
To book please call 0121 382 1111 or email admin@plaza-travel.co.uk with flight details

By Train

Birmingham New Street is 10 minutes on a direct train, with seven services per hour from Birmingham International. A single ticket costs approx £3.30.

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CONFERENCE REGISTRATION

Registration will take place in the MBA Lounge, Aston Business School, (campus map, reference number 5) at the following times:

Tuesday 11th September	From 8.30 am
Wednesday 12th September	From 8.00 am
Thursday 13th September	From 8.00 am

BADGES

When you register you will be given your delegate badge, which you will need to wear at all times. Upon registration you will be provided with username and password for WIFI use within Conference Aston. This will be printed on the back of your delegate badge.

Your ticket for the conference dinner will also be at the back of your badge

DELEGATE BAGS

Will be handed to you at registration and will contain a programme for the day, a delegate list, the proceedings, map of the city centre , a 10% discount voucher off your food and drink bill when dining in the Courtyard Restaurant or the Lounge Bar , Aston Business School Conference Centre. Food served in the Courtyard Bar from 5.30pm - 9pm and the Courtyard Restaurant from 6.30pm - 9pm. Offer redeemable only upon presentation of voucher. Voucher valid only on 11/09/12.
It is recommended to pre book your table 0044 (0) 121 204 3011

PROGRAMME

The final programme is available to view on the website www.aston.ac.uk/icmr2012 and will also be in the conference delegate pack which you will receive when you register.

LOCATION OF SESSIONS

Room 1 is located on the ground floor of Aston Business School Conference Centre between the MBA lounge and Courtyard Restaurant

The Adrian Cadbury and the Susan Cadbury Lecture theatres are located on the ground floor of Aston Business School within the MBA Lounge

Rooms 122, 123 127 are located on the first floor of Aston Business School Conference Centre, please take the lift or stairs located near the courtyard restaurant to the 1st Floor.

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SPEAKER / PRESENTER INFORMATION

The presentation room will be equipped with either a PC or laptop, installed with Microsoft Office Suite such as word, Excel and PowerPoint version 2007 or 2010, a data projector and screen.

Apple Mac is not available. Should you provide your own laptop, please ensure you bring with you relevant adapters to enable usage within the UK.

All full papers have 20 minutes allocated for presentation, and 10 minutes for discussion.

We would encourage you to bring your presentation on a USB stick, which can then be loaded onto the PC during the break prior to your session.

If you wish to provide hand outs please ensure you produce these in advance and bring the material with you.

For any photocopying during your stay, the student copy shop, located on the 1st floor of the Student Guild (campus map reference number 11) is open from 08.30 until 17.00 Monday to Friday

DOCTORAL POSTER SESSION INFORMATION Tuesday 11th 16.00 – 18.30

- Doctoral candidates will present their papers during this poster session
- Poster boards , for erecting posters , will be accessible from 13.00
- Each poster board will be numbered as per the ICMR programme
- Each poster can be up to A1 in size, and can be complemented by exhibits.
- Candidates are asked to attend their posters throughout this session.
- A formal panel will view all posters to offer feedback and choose the winner of the doctoral award.
- All conference delegates are also invited to attend and offer their feedback and support to candidates
- Please remove all posters at the end of the session

REFRESHMENTS

Delegate registration includes the drinks reception, (Tuesday) refreshments and lunch on Tuesday, Wednesday and Thursday and the Conference dinner (Wednesday). If you have informed us of any special dietary requirements, please let the catering staff know at the food station and they will provide you with special food or inform you which items will be suitable. There will be vegetarian options available.

DRINKS RECEPTION, - Tuesday 11th September

Will be held in the Conference Aston Lounge from 19:00 to 20:00

CONFERENCE DINNER - Wednesday 12th September 19.00 – 23.00

Venue
Birmingham Council House,
Banqueting Suite
Victoria Square

Approx: 20 minutes walking distance from Aston University. Please make your own way to the Council House or join the walking party which will be setting out from Aston Business School reception at 18.30, (Weather permitting.)

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The evening begins at 19.00 with a drinks reception .During the drinks reception there will be a welcome from the Deputy Lord Mayor, Cllr Anita Ward and her Consort, who will be joining you for dinner at 20.00 Your ticket for the evening will be at the back of your delegate badge

Entertainment

After-Dinner Speaker : Simon Topman MBE, CEO of Acme Whistles.
Nero Strings ,a string quartet will be providing the background music during the evening

Taxis

There is a taxi rank just opposite the main building of Aston University or to call a taxi , there is a phone located in the reception area of Aston Business School with a direct line to the taxi company.

TOA taxis 427 8888

INTERNET ACCESS

Desktop PCs offering internet access are available in the room behind Conference Aston Reception

There is wireless access throughout the Conference Aston part of the Building. Upon registration you will be provided with username and password for WIFI use. This will be printed on the back of your delegate badge.

ACCOMMODATION

For accommodation on campus in the Conference Aston Hotel, check-in will take place at the Aston Business School Conference Centre reception (campus map, reference number 5) from 14.00hrs. Luggage room facilities are available. Check out is at 9am

TOURIST INFORMATION

Visit Birmingham http://visitbirmingham.com/