Aston Excellence Award
for
Outstanding Engagement in Aston's International Activities

Aston Excellence Awards are given to recognise outstanding contribution towards the achievement of Aston's mission. Award winners will be able to demonstrate how they have made a difference in a way that enhances the reputation of the University.

Criteria For Excellence – Outstanding Engagement in Aston's International Activities

This Award can be made to either an individual, or to a group or team.

Nominations should show:
Evidence of engaging in international activity which enhances Aston's reputation overseas:

a) Sustained creativity, innovation and achievement in at least one activity which relates to Aston's international strategy or objectives
b) Activity which is enhancing Aston's reputation overseas
c) The activities put forward may involve any aspects of our international agenda e.g. recruitment, partnership development, support, research or esteem

Process for submitting nominations to the University Panel:

1. Nominations can be put forward by any member of staff.
2. The submission to the internal University Panel comprises one document:

   A statement of how the nominee demonstrates excellence relevant to the award criteria. **It is essential** that nominations make **reference to** examples of supporting evidence. To further support the nomination, evidence is required from more than one person. Evidence of the impact can be appended to the submission itself, but this should not be excessive in length.

   A template, if required for this statement is available via the Staff and Graduate Development website (www.aston.ac.uk/staff/staffdev/awards/). A paper copy of this template is available from Sarah Hosten, Staff and Graduate Development, Room 728, Main Building.

3. Each page should contain the nominee's name and the sponsor's name (i.e. the person submitting the nomination).
4. **A single copy** of the document, unstapled and single-sided, should be submitted to Sarah Hosten, Staff and Graduate Development by **12 noon on 18th May 2012.** Late applications will not be accepted.
5. Nominations will be considered by a Panel. Nominees and their sponsors, will be notified of the outcome by 15th June 2012.
6. Any queries about completing the submission should be addressed to Sarah Hosten, Staff and Graduate Development, s.j.hosten@aston.ac.uk.

April 2012